



User Manual

Transfer ownership of pleasure boat

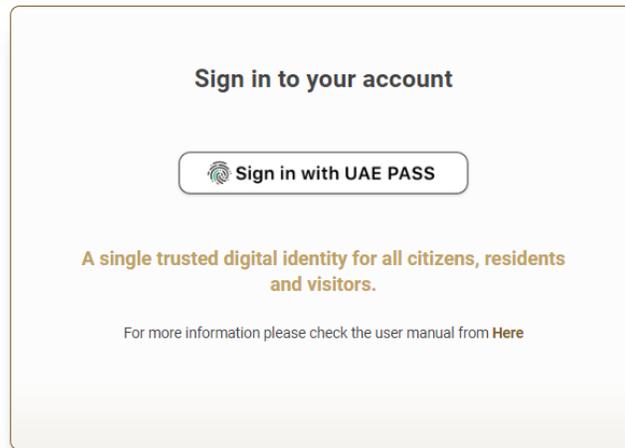
V 1.0

2023

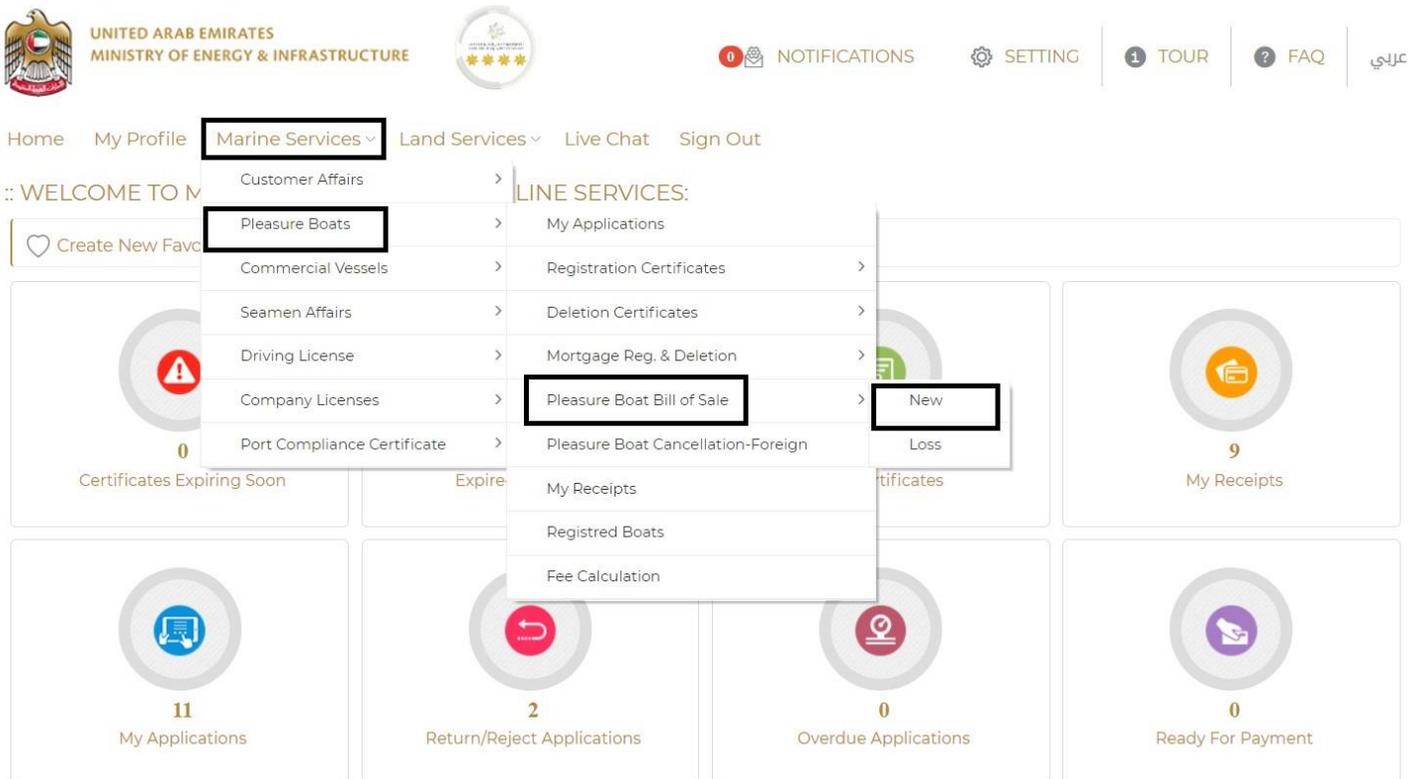
1. Open MOEI website: <https://www.moei.gov.ae>
2. From the home page, go to Services Directory and choose the category 'Maritime Transport'. Then select the sub category 'Pleasure boat services'. You can view the service info or start the service immediately by clicking on the 'Start' button

The screenshot shows the MOEI website interface. At the top, the logo of the United Arab Emirates Ministry of Energy & Infrastructure is visible. The navigation menu includes 'About Ministry', 'Services' (highlighted with a red box), 'Knowledge Center', 'Media Center', 'Open Data', 'Digital Participation', and 'Contact Us'. Below the navigation, a breadcrumb trail shows 'Home > Services'. A large brown banner with the word 'Services' is displayed. Underneath, there is a search bar and several filter buttons: 'Manzali Bundle', 'E-Services Help', 'Proactive services', and 'Added value'. A list of service categories is shown on the left, with 'Maritime Transport' expanded to show sub-categories: 'Commercial Vessel Services (31)', 'Pleasure Boat Services (11)' (highlighted with a red box), 'Port Services (4)', 'PROs Services (7)', and 'Seamen Affairs Services (15)'. The main content area displays several service cards under the 'Maritime Transport' category, with 'Transfer ownership of pleasure boat' highlighted by a red box. At the bottom, there are navigation arrows and a total item count of 11.

3. Then it will redirect you to the Login page. You can login using UAE PASS.



4. Please follow the steps below to access the service if you are redirected to the dashboard.



5. After accessing the service, the boat information owned by the holder of the Emirates ID will appear. If there is no boat information, please enter the boat name and official number.

RANSFER OWNERSHIP OF PLEASURE BOAT

Step 1 of 3:

Enter boat name and official number to find your boat:

Official No

Boat Name English

Boat Name Arabic

Search

Search Result:

	Boat Name English	Official Number	Port Of Registry	Owner Type	Status	Action
1			Sharjah	National	Permanent Certificate	Bill of Sale

6. Please select the registration center and specify the appropriate signature type and the required certificate type.

Registration Centre

--Please Select--

* Your Application will be Processed in the Selected Registration Centre

BASIC DETAILS*

ENGINE PARTICULARS *

SHIPS DETAILS

COMPLETED APPLICATION

Type Of Vessel	Pleasure Boat	Official Number	
Boat Name English		Boat Name Arabic	
Port Of Registry	Sharjah	Vessel Type	Pleasure Boat
Nationality	United Arab Emirates	Ship Flag	UAE
Owner Type	National	No. of Passenger	12
Previous Name		Previous Port Of Registry	أبوظبي
Previous Official Number		Previous Date Of Registry	5/9/2017
Hull Identification No		Hull Color	White
Manufacturer		IMO No.	
Insurance Start Date		Insurance End Date	

What is the best sign type for you ?

Sign Use UAE PASS

Manual Sign

Type of certificate

Concession Contract

Contract of sale

8. Fill in the required information in all fields.

Application No	Application Date
Application Type	ransfer ownership of pleasure boat (22)
Status	Starting new Application

Required Documents to complete this application:

Document Name	Original / Copy	Attach documents
Copy of Registration Card	Copy	Required
Passport copy & residency Visa for both seller and buyer	Copy	Optional
National ID (2 sides) for both seller and buyer	Copy	Required
Radio deletion for more than 35 ft	Copy	Optional
Clearance from the respective Emirates Coast Guard	Copy	Optional

BILL OF SALE SHIP DETAILS

BILL OF SALE DETAILS

Witness Name

Sale Date

Engines Included

Save

Clear

BILL OF SALE SELLER DETAILS

Total Sold shares:0 Total purchased shares:0

SELECT SELLER FROM OWNERS LIST

English Name	Arabic Name	National Id	Nationality	Mobile No.	Company Name	Ownership Share %
		0	United Arab Emirates			100

English Name

Arabic Name

Current Share

New Share After Sale

Amount

Emirates National ID

Mobile No.

Email

Save

Clear

SELLER DETAILS

OWNERS SUMMARY AFTER SALE

Buyer Type

 Current Owner New Buyer

Search Buyers from Database

- Owner Type
- Registered Company in the system
 - Person already registered in the system
 - New Person not registered in the system

Name Arabic

Name English

Nationality

Address

Gender

 Male Female

Mobile No.

Tel No.

Fax No.

P.O.Box

Email

Emirates National ID

Passport No.

Passport Issue Date

Passport Expiry Date

Visa No.

Visa Expiry Date

Company Name

Occupation

Area

City

Current Share

New Share After Sale

 %*

Amount

 Do you want to authorize another person to sign this transaction on your application?

Save

Clear

Read EIDA Card

9. Please attach the required documents to complete the application and submit the request.

BILL OF SALE ATTACHMENTS DETAILS*

You can upload your attachment from previously submitted main (new,renew) application's, for this feature choose  this button from the below table

#	Document Name	Req*	Count	#	Attachment Name	SRNo		
1	Copy of Registration Card	Yes	0		No Attachment Added			
2	National ID (2 sides) for both seller and buyer	Yes	0		No Attachment Added			
3	Radio deletion for more than 35 ft	No	0		No Attachment Added			
4	Clearance from the respective Emirates Coast Guard	No	0		No Attachment Added			
5	Passport copy & residency Visa for both seller and buyer	No	0		No Attachment Added			

10. After the application is approved by the ministry, you will receive the certificate automatically via email.

- Example of the certificate template

عقد بيع سفينة / Vessel Bill Of Sale

D022014959220524+40681

Official No	:	:	:	الرقم الرسمي
Vessel Name	:	Pleasure Boat	:	اسم السفينة
Vessel Type	:	Pleasure Boat	قارب نزهة	نوع السفينة
Call Sign	:	:	:	علامة النداء
Port of registry	:	Sharjah	ميناء الشارقة	ميناء التسجيل
Year	:	08/09/2018	08/09/2018	سنة التسجيل
Length over all	:	Meter 3.27	متر 3.27	الطول الكلي
Bridth Molded	:	Meter 1.16	متر 1.16	العرض الكلي
Dipth Molded	:	Meter 1.16	متر 1.16	أقصى عمق
Grosstonage	:	0.50	:	الحمولة الكلية
NetTonage	:	0.35	:	الحمولة الإضافية

In addition to what is mentioned in the certificate of registry, I/ we the undersigned seller/s

هذا بالإضافة الى ما ذكر بالتفصيل في شهادة تسجيل السفينة: أقر أنا / نحن الموقعين أدناه

mohamad محمد

Hereby acknowledge the receipt of As Agreed by the said (buyer/s)

بأن مبلغ حسب الاتفاق قد دفعت لي / لنا نظير بيع السفينة المذكورة اعلاه الى المشتري / المشترين

mohamad الشاري

and transfer 100 % in the vessel including its life boats and all other particulars.

Further, I / We (seller/s) declare I / We have the power to transfer the vessel described above, and also declare that the vessel is free from any mortgage or other legal encumbrances.

100 % من حصص هذه السفينة بما فيها من قوارب النجاة وملحقاتها وجميع الملحقات الأخرى للسفينة.

22 month of May year of 2024
و عليه أنا / نحن البائع / الباعين نفر و نعرف بأن لي / لنا الصلاحية بتحويل السفينة المذكورة أعلاه لإسم / أسماء المشتري / المشترين ، كما نصرح بأنها خالية من أي رهن أو قيود قانونية أخرى تحول دون ذلك.
صدق على البيع في اليوم 22 من شهر ماي من سنة 2024

Receipt No. : 300000342214 : رقم الإيصال

Receipt Date : 22/05/2024 : تاريخ الإيصال



هذه الشهادة تم إنشاؤها رقمياً
This certificate is digitally generated



11. Fill in the satisfaction survey about the eService, when the following pop-up shows up:

Customer Pulse Survey

Overall, how satisfied are you about the service? *

Extremely Dissatisfied Extremely Satisfied

Next

Customer Pulse Survey

Is there anything else you would like to share with us?

Please select

2000 characters lefts

Kindly provide your mobile number or Email for follow up

Previous Submit

Customer Pulse Survey

Based on your experience in getting the service. To what extent do you agree on the following statements?

	Extremely Disagree	Disagree	Somewhat Disagree	Neutral	Somewhat Agree	Agree	Extremely Agree
Availability & accuracy of Service information	★	★	★	★	★	★	★
Ease of Service accessibility in the Smart Application	★	★	★	★	★	★	★
Ease & Simplicity of Service Application Steps	★	★	★	★	★	★	★
Ease and Variety of payment options	★	★	★	★	★	★	★
Possibility of Service Status Tracking	★	★	★	★	★	★	★
Service Completion time was reasonable & within my expectations	★	★	★	★	★	★	★
Smart Application efficiency (no delays or errors in app)	★	★	★	★	★	★	★
Availability of Online Support	★	★	★	★	★	★	★

Previous Next